



**Real World  
Success**

**Quality  
Education**



**Individual  
Focus**



**Supportive  
Environment**

# 2022 PROSPECTUS

31 Years helping students achieve their goals.



**AUCKLAND  
INSTITUTE  
OF STUDIES  
NEW ZEALAND**



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Picture Credits: Graeme Murray



**AUCKLAND  
INSTITUTE  
OF STUDIES  
NEW ZEALAND**

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# WELCOME TO AUCKLAND INSTITUTE OF STUDIES

## Message from the President.

Tēnā koutou, tēnā koutou, tēnā koutou katoa, a very warm welcome to Auckland Institute of Studies (AIS). There are always many opportunities to learn, grow and there comes a time when we need to develop new skills, abilities and ways of thinking; to solve problems creatively and to find solutions to challenges we have never seen before.

We believe that the recent past will open a door to opportunities for learning and development during 2022 and we look forward to walking that journey with you.

We are a Category 1 private education provider. The regulator for education in New Zealand has determined that AIS is "Highly Confident in Education Achievement and Highly Confident in Self-Assessment." You can be highly confident that AIS is a high performing education provider based on an External Evaluation and Review (EER) process set by the New Zealand Qualifications Authority (NZQA).

Earning an AIS academic qualification is a significant achievement, and requires each student to demonstrate a high level of personal commitment, endurance, independence, critical thinking and integrity; all key competencies for 21st Century workplaces and for those interested in a more entrepreneurial career focus. You will be able to interact with people from various backgrounds and develop a good understanding of the world, foster new connections and build networks which may become valuable in your career.

In order for our graduates to utilise their qualifications, we actively seek input from and work with stakeholders, especially prospective employers. We promote and support students moving forward in their careers through internships, an active careers office, post-qualification placement support, and an effective alumni network.

Studying at AIS is a uniquely rewarding and positively challenging experience. If you are ready for the challenge on the way to achieving your goals, we are ready to support you on that journey.

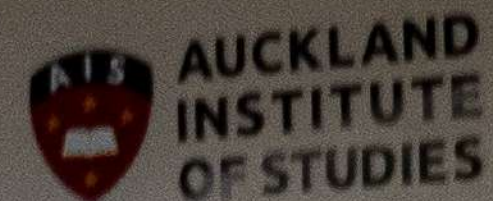
Dr Lehan J. Stemmet  
President



*As a student, if you see the President, it is okay to say hi to him. You can also talk to the Directors if you want to. Their doors are always open to students.*



*Vahoi Kona He 'Ulu'o' Aho'eitu Mo'unga,  
BIB Graduate*





# AUCKLAND HOME TO AIS



New Zealand's largest city is home to 1.5 million people from Māori, European, Pacific and Asian cultures



Relaxed, safe lifestyle and much more affordable than Sydney, New York or London



Great shopping, dining, nightlife, sports and recreation



A stunning location between two harbours, with easy access to beaches and mountains



Mild, temperate climate without seasonal extremes

Auckland has claimed the number-one spot in the global liveability rankings, thanks to the city's early containment of the pandemic.

The Economist Intelligence Unit 2021





# MĀORI AND PASIFIKA AT AIS

**Kia ora, Kia Orana,  
Talofa and Malo e  
lelei.**

AIS welcomes students from all over the world but domestic students are central to campus life and our reputation for academic excellence and success. The ability to live at home with family or friends and commute to our campuses makes the transition to tertiary study an easy one.

You will receive a first-class education that will set you up for a successful career. There are numerous advantages at AIS for New Zealand citizens and those with permanent residency including fee subsidies, scholarships and Māori and Pacific Island cultural support.

**95%**   
Successful Course  
Completion (MPI)

## Your choice of tertiary provider is an important decision.

If you are of Māori or Pacific Island descent, you will find a warm welcome and sense of belonging at AIS. We have strong ties with sister schools in Tonga and Samoa, providing a seamless transition from their diploma qualifications to our degree programmes. Our cultural activities, groups and facilities are all designed to promote cultural understanding and Māori and Pasifika values on campus. AIS can offer Māori and Pacific Island students:

### Fees Free

Fees-free is a NZ Government policy to help people begin their tertiary education. If you are eligible, up to \$12,000 of your fees will be free in your first year including tuition fees and compulsory course costs. This policy applies to any of our programmes or courses at Level 3 to Level 5 or starting out on a bachelor's degree programme. You will need to know your National Student Number (NSN) to check if you are eligible.

For more information on fees-free at AIS and how to check your eligibility status, visit <https://www.ais.ac.nz/study/study-at-ais/fees-free>

### Scholarships

AIS has a wide range of scholarships available to domestic students to help promote ethnic and gender diversity in the workplace, reward students with an outstanding academic record or help those who are suffering financial hardship. Some scholarships cover 100% of your tuition fees over multiple years – saving you thousands of dollars while securing a high-quality education.

To find out what scholarships are on offer at AIS, and how to apply, visit <https://www.ais.ac.nz/study/study-at-ais/ais-scholarships> | For a full description of our programmes on offer, visit <https://www.ais.ac.nz/full-programme-list>

**“**  
*Some Kiwis want to study close to home, while others want to experience a new city within New Zealand.*

**Foua Williams,  
BTM Student** **”**





# WHY AIS?



**AIS is a NZQA Category 1 provider, the highest possible rating in New Zealand**

## Achieving Academic Excellence

### Great Value - NZQA Approved


- High quality and affordable postgraduate and undergraduate degree, diploma and English language qualifications are available.
- Our NZQA-approved programmes include business administration, business, information technology, hospitality management, tourism management and English language.

### High Quality Academic Staff

- Our lecturers are well-published researchers and

leaders in their field, with 15 PhDs on the faculty. Our small class sizes ensure you have maximum contact with them.

### AIS Students Succeed

**95%**   
**Student Satisfaction**

### Cross-Credits

- Apply for a credit transfer if you've completed similar courses elsewhere.

### Fast-Track Programmes and Flexible Entry Dates

- Choose to fast-track your study and gain employment sooner.
- Intakes in February, May and September - start when it best suits you and set your own pace.

### Rewarding Excellence

- Our highest performing degree and diploma students receive excellence awards each trimester.

## In a Great Learning Environment

### Large, Spacious Campuses

- Enjoy our park-like grounds, extensive indoor recreational facilities, plentiful free on-campus parking and on-site security.

### Internships

- Learn in the workplace and gain real-world experience during our programme internships. This could be your 'foot in the door' to your future career.

### Transport

- We offer an airport pick-up service for all first time arrivals.
- Auckland's bus and train networks are close to AIS campuses.

## Our Student Support Services form the path to your Success

### Individual Focus

- Enjoy personal attention, high-quality teaching and small class sizes.
- We can advise what academic programme will best match your requirements and career ambitions.

### Employment

- We help you prepare your CV, hone your interview skills and find job opportunities.
- Our Student Careers Centre (SCC) can contact potential employers, help arrange interviews and get you into work faster.

### Immigration and Visas

- We provide an online visa service in partnership with Immigration New Zealand and can help with student visa issues.

- All our Level 6+ qualifications earn points under Immigration New Zealand's Skilled Migrant Category and our Bachelor of Information Technology is on the NZ Government's long-term skills shortage list.

### Multicultural Environment

- Interact with New Zealanders and people from over 40 different countries at AIS. Developing strong friendships and your personal network while studying can help you find subsequent employment across the globe.

### Trusted Advisors

- Our Learning Hub supports students with e-learning and library resources.
- Receive one-on-one support from our Study Skills Advisor and attend workshops on essay writing, study skills,

referencing and examination preparation.

### Support in your Language

- Our multilingual Student Services officers are available to support all AIS students.

### Industry Links

- Our programmes focus on applied projects, industry best practice and practical training. Industry representatives help shape our course content and our popular internship and graduate placement programmes often lead to employment.

### Māori And Pasifika Scholarships

- Scholarships are available to students of Māori descent.
- International Pasifika students are eligible for special tuition rates through our Pacific Outreach programme.



# THE AIS CAMPUS



Free parking



Only eight minutes from City Centre via AIS shuttle



On-campus accommodation



Tennis courts



Sports teams



Fully equipped gymnasium



Computer labs and breakout rooms



Library stocked with digital and traditional media



Affordable cafe including student training



Five minutes walk to public transport



Campus situated on more than 40,000m<sup>2</sup> of park-like grounds





### New Zealand

- Aotearoa Career and Management Institute
- Aspire2 International
- Auckland University of Technology
- Kalandra Education Group
- Massey University
- Media Design School
- Mount Albert Grammar School
- Mount Maunganui Language Centre
- New Zealand College of Business
- Unitec



### International

- Al Basaer Languages Institute
- Asojuku Educational Foundation
- Business School of University of Chinese Academy of Social Sciences
- Chandigarh University
- Chengdu Institute Sichuan International Studies University
- Chikushi Jogakuen University
- Confederation of Tourism and Hospitality
- Cook Islands Tertiary Training Institute
- International Institute of Management Sciences
- Jagan Institute of Management Studies
- Jinken College of Technology
- Ling Tung University
- Manav Rachna International Institute of Research and Studies
- Martin Hautus Samoa
- Middle East Language Development Institute
- Scottish Qualifications Authority
- Tonga Ministry of Education and Training
- Tupou Tertiary Institute
- Universiti Malaysia Sabah
- Universiti Teknologi Mara Malaysia

# EDUCATIONAL LINKAGES

One of the key strengths of AIS and the programmes we offer is the ability to prepare our students for future opportunities within New Zealand and around the world. As we have a large proportion of international students, we recognise that further study and career advancement choices often take our graduates beyond Auckland and New Zealand into the global community.

It is now easier than ever to instantly connect and communicate with people all over the globe. The world truly is an international marketplace and AIS is internationally connected and recognised. We have strategic alliances and articulation pathways with education institutions and organisations within New Zealand and in several overseas markets.

In New Zealand, these alliances enable domestic and international students to move into higher qualifications. International agreements provide for credit transfer into degree programmes, offshore course delivery, group study tours and teacher exchanges.



*AIS faculty members were industry professionals in their teaching subjects, they had plenty of real life experience to learn from.*

*Hyunhee Park,  
PGDBA Graduate*



## QUALITY EDUCATION

As a NZQA Category 1 provider AIS offers you the confidence of knowing you have enrolled in one of New Zealand's largest and longest-established tertiary education organisations. Take advantage of a wide range of competitively-priced certificate, diploma, degree, graduate and postgraduate qualifications, all approved by NZQA and recognised within New Zealand and internationally. Members of our well-respected academic staff are leaders in their fields, research active and committed to providing you with the best possible educational outcomes.

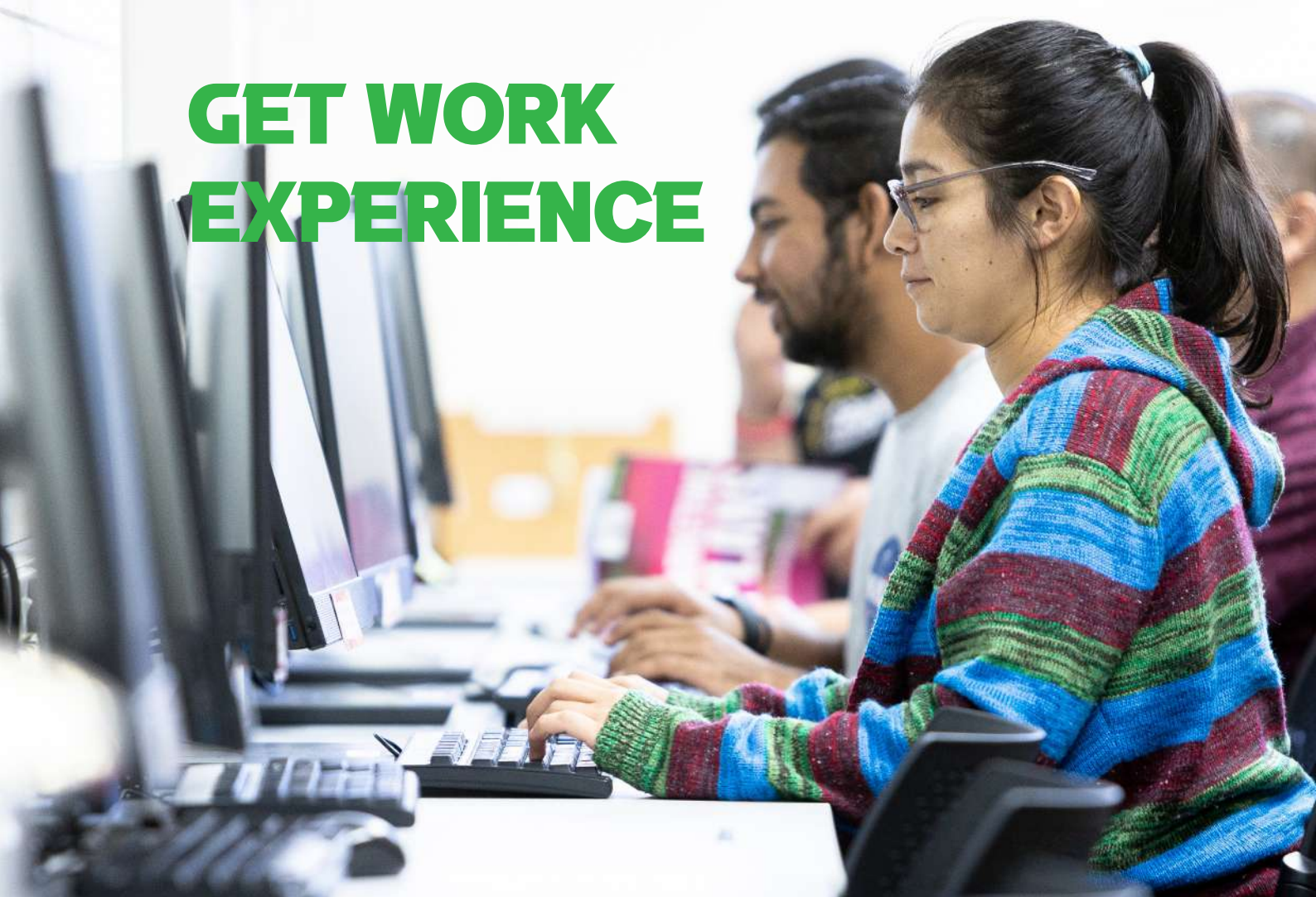


Over 7,500 degrees and graduate/postgraduate diplomas awarded.





# GET WORK EXPERIENCE



## Internship Placement Services

The Student Placement coordinator arranges internships within specific programmes of study. We have extensive industry links to help you with an internship placement that is right for you.

### Employer and Internship Provider Database

We are always seeking future opportunities for you and maintain a database of employers who are interested in AIS students and graduates for internships, placements and employment opportunities.

### iconnect hours

Monday - Thursday  
9.00am - 12.30pm.

### Contact details

Internship Placement  
Administrator  
E: [iconnect@ais.ac.nz](mailto:iconnect@ais.ac.nz)

### Coordination of internships

The Student Placement coordinator can help arrange internships and work placements around Auckland in your field of study.

Gain real world experience and boost your employment prospects.

### Options include:

- Internships for MBA, PGDBA, MIT, PGDIT, GDIT, GDHM and GDTM
- Other internships/placements offered by employers to AIS students

### Industry relationships

You will benefit from our strong industry relationships and business contacts to help secure an appropriate internship placement.

### We offer:

- Familiarisation visits and presentations from employers about "what it's like to work for us"
- Links to placement agencies and other professional bodies

## AIS Student Support

AIS will help you find part-time or full-time work, internships and graduate work placements.

### Writing your CV (resumé) and Cover Letter

A well-written CV and cover letter will help you to secure job interviews and get in front of potential employers.

AIS will help you tailor your CV to the specific industry or sector you're interested in.

### Interview Preparation and Techniques

Practice your interview skills at AIS to improve your chances of securing a job or internship.

We will help you research prospective employers, assess your skills relative to a particular job description, and prepare some questions you can ask the interviewer about the position on offer.

Employability and immigration workshops, one on one consultations and interview coaching are available.

### Searching for Work Opportunities

We can support you towards employment and give guidance on internship programmes and volunteer work.

Our extensive network of contacts within business, industry and the community allows us to continually promote AIS students and graduates.

### Graduate Placement Service

The graduate placement programme is for students who have completed their qualification of study.

Students who have graduated can apply for this internship.

### Contact details

E: [studentcareers@ais.ac.nz](mailto:studentcareers@ais.ac.nz)



## REAL WORLD SUCCESS

78%

Graduates in 2019 achieved relevant employment or further studies

Build a better future and seize opportunities for further study and employment. Our industry-focused programmes will provide the training you need to succeed.

Take advantage of our internship and graduate placement services to gain valuable work experience in New Zealand and build an international network of contacts with your fellow AIS graduates.



“  
*All my new co-workers are from different countries. I was already used to working in a diverse environment through AIS.*  
”

Tadashi Jokagi,  
GDIT Graduate



# BUSINESS ADMINISTRATION MBA

In New Zealand, MBA holders earn almost twice as much as the median income.\*

## Master of Business Administration (Finance)

Aparna Menon understands that knowledge is power and says AIS' holistic curriculum and practical-based learning helped boost her confidence and ultimately secure a job at KiwiRail as a Revenue Analyst.

The 43 year-old had previously worked as a Business Unit controller/Finance Manager at Capgemini in Mumbai, India, before deciding to study overseas in 2019.

*"I wanted to study MBA finance in Auckland at a reasonable price and AIS ticked all these boxes. The comprehensive course curriculum covered all business and finance subjects which are relevant to today's markets."*

*"The course content was holistic and competitive. The faculty was knowledgeable, experienced and extremely supportive. The course structure had a practical edge in terms of presentations, group discussions and research-based assignments. Overall, it was a great learning experience."*

Aparna completed an internship as part of her MBA with a security services company called Platform 4 Group which she organised via her personal contacts.

*"The best part of the internship programme was practical exposure to the concepts we learned in AIS finance subjects. Exposure to New Zealand work culture, people interaction and business work methods and processes also added value to my knowledge base. Application of concepts is futile if you do not have effective communication skills and the ability to work alongside your office colleagues."*

During her internship, Aparna went above and beyond her expected duties to help set up a nationwide customer service framework – the inspiration for which came from studying strategy at AIS towards the end of her MBA.

Aparna's next goal is to become a Finance Business Partner and her advice to other AIS students is to study hard and strive to finish in the top three of your class.

*"I would also like to make special mention of the AIS library – a knowledge powerhouse, my comfort zone and power source – for their fantastic collection and the most supportive staff who helped to get the books I needed. And the Business Administration team who relentlessly work to bridge the information flow between the system, faculty and students."*

“

**The course content was holistic and competitive. The faculty was knowledgeable, experienced and extremely supportive. The course structure had a practical edge in terms of presentations, group discussions and research-based assignments.**”

**Aparna Menon,  
MBA (Finance) Graduate**

Download the latest information on our Business Administration programmes and an enrolment pack at: [www.ais.ac.nz](http://www.ais.ac.nz)

## Invest in yourself.

People with a postgraduate business qualification, particularly an MBA, earn more than those without, sometimes up to twice as much.\*

Advance your career and secure managerial roles by completing postgraduate studies in Business Administration at AIS.

Existing managers can improve their lateral thinking and develop broader skills by learning how to undertake research, problem-solve, be pro-active, apply new ideas and think strategically.

Students at the beginning of their careers who want to get ahead will benefit from experiential learning, sound corporate values, professional skills development and overall personal growth.

Our combination of lectures, workshops and seminars allows you to practise and apply your learning in an environment that imitates the real business world.

Business Administration classes are scheduled at weekends so you can upskill and study while continuing to earn.

Our faculty staff will teach you international best practice and have been chosen for their blend of academic qualifications, research activities, current business and consulting experience, international involvement and teaching skills.

There are four specialisations available in the MBA:

- Master of Business Administration (International Business)
- Master of Business Administration (Finance)
- Master of Business Administration (Marketing)
- Master of Business Administration (Operations and Logistics)

## Graduates of Business Administration Programmes are now:

- Project Manager - adidas
- Finance Assistant - Hilton International
- Key Account Manager - Henkel
- HR Coordinator - Ceres Organics
- Purchasing Officer - Milmeq
- Business Unit Manager - CTC Far East Philippines, Inc.
- Quality Assurance Coach - Concentrix
- Collection Associate - Dun & Bradstreet
- Business Manager - Focus Marketing
- Office Manager - Critical Mass Communication
- Business Insight Advisor - Cardinal Logistics Ltd
- Logistics Coordinator - Hamburg Sud
- Project Administrator - Energy Star Ltd
- Country Manager - Oceanic Communications Ltd
- Import / Export Operations - Mainfreight Ltd
- Capital Market Compliance Manager - Innovative Securites Ltd



### Postgraduate Certificate in Business Administration

Domestic Fees (NZD) \$7,880  
International Fees (NZD) \$12,250  
Level 8 • 60 Credits • 6 Months



### Postgraduate Diploma in Business Administration

Domestic Fees (NZD) \$15,760  
International Fees (NZD) \$24,500  
Level 8 • 120 Credits • 12 Months



### Master of Business Administration (MBA)

Domestic Fees (NZD) \$23,640  
International Fees (NZD) \$36,750  
Level 9 • 180 Credits • 18 Months



# HOSPITALITY MANAGEMENT



“  
My teachers gave us opportunities to shine whenever we had group presentations. I highly recommend AIS for the quality of teaching and the very professional environment.”

Francis Nillas,  
GDHM Graduate

Download the latest information on our Hospitality Programmes and an enrolment pack at: [www.ais.ac.nz](http://www.ais.ac.nz)

## Graduate Diploma in Hospitality Management

Francis Nillas is proud to now work at the Park Hyatt Auckland – one of the city’s most prestigious hotels – thanks to the hospitality management skills he learned at AIS.

The 37 year-old is working fulltime as a Guest Services Officer and had been supervising a butler team at St Regis Doha in Qatar before enrolling at AIS.

“The communication with AIS was very smooth despite me being in another country at the time I was applying,” Francis says. “I love the fact they really reached out to me overseas.”

“I enjoyed studying at AIS because I felt I was given a chance to show my creativity, talent and skills, and I learned a lot. I made friends not just with fellow students but also with my teachers and other AIS employees.”

Francis received two Academic Excellence Awards during his second and third trimesters, making him feel as though his hard work had paid off. “My teachers gave us opportunities to shine whenever we had group presentations.” Guest speakers from New Zealand businesses also gave Francis a good sense of direction as to where to find work after graduation.

“I highly recommend AIS for the quality of teaching and the very laid-back environment. Everybody was so friendly and the willingness of the school to support and help students with what they are going through is also another positive thing that I would like to highlight.”

“You will find all the support you need to be able to perform well with your studies. The care that they have shown us during this pandemic is also something worth mentioning. AIS was able to respond quickly and plan ahead from this unexpected problem related to COVID-19 without jeopardising our studies.”

Francis, who is originally from the Philippines, plans to continue developing his hospitality career and hopes to become a hotel manager one day and run his own hospitality business.

### Graduates of Hospitality Management Programmes are now:

- Business Development Manager - Maraj Restaurant & Caterers
- Associate Assembler - Novotel Hotel
- Duty Manager - Anchor
- Human Resources - Stamford Hotel
- Dual Rate Team Leader - SkyCity Casino
- Assistant Housekeeping Manager - Distinction Te Anau Hotel
- Front Desk, Guest Services - Heritage Hotel
- F & B Supervisor - Ellerslie Convention Centre
- Manager - Paradise Restaurant
- Customer Service Rep - ASB Showgrounds

**\*Thanks to the pandemic, the shape of the hospitality industry may change forever as a result of the events of 2020.**

## Hospitality Management is a vibrant, diverse and fast-growing area.

Here in New Zealand, the industry is bracing for strong growth in both hospitality and tourism as visitor numbers continue to soar.

At AIS you will gain hands-on experience to prepare you for a range of operational, supervisory and managerial positions. Acquire the practical skills and knowledge employers are looking for (including the

basic principles of management) so you can quickly advance your career.

Industry placements are also available depending on which study option you choose, giving you valuable workplace experience and opening the door to future employment.



### New Zealand Diploma in Hospitality Management (Level 5)

Domestic Fees (NZD) \$5,180  
International Fees (NZD) \$19,495  
Level 5 · 120 Credits · 12 Months



### New Zealand Diploma in Hospitality Management (Level 6)

Domestic Fees (NZD) \$5,180  
International Fees (NZD) \$19,495  
Level 6 · 120 Credits · 12 Months



### Bachelor of Hospitality Management

Domestic Fees (NZD) \$15,540  
\$5,180 per year / 120 credits  
International Fees (NZD) \$58,485  
\$19,495 per year / 120 credits  
Level 7 · 360 Credits · 36 Months



### Graduate Diploma in Hospitality Management

Domestic Fees (NZD) \$5,800  
International Fees (NZD) \$20,495  
Level 7 · 124 Credits · 12 Months



# INFORMATION TECHNOLOGY

Download the latest information on our I.T. Programmes and an enrolment pack at: [www.ais.ac.nz](http://www.ais.ac.nz)



## Master of Information Technology

Having driven trucks on New Zealand roads for over two decades, Mike Woolley plans to put his new master's degree in IT to good use and eventually find a niche job in the transport industry.

The Auckland Father of five first discovered AIS by researching IT programmes on the internet. He was offered a scholarship for his first year and liked the idea of the small class sizes on offer.

*"I first started at AIS in 2015, studying towards the Bachelor of Information Technology. During my final year I found out that the following year they were offering the Postgraduate Diploma in Information Technology, so I decided to continue my study in the new programme on the research pathway. I knew there would be a master's degree offered the final year, and I wanted to study under Dr Mike Watts specifically. I now hold a Master of Information Technology specialising in Artificial Intelligence."*

Mike says he greatly admired Dr Watts. *"He challenged me and helped me develop the skills I needed to accomplish my academic goals. He also encouraged me to seek answers and figure things out for myself. We also shared very similar interests academically. I have a great deal of respect for him, and now consider him a friend as well as a teacher and mentor."*

Mike was awarded a Māori scholarship for his final year of study and was named valedictorian when he first graduated in 2018. He then went on to achieve very high grades during his post-graduate and master's studies.

He says the support he received throughout his time at AIS was exceptional. *"I faced a number of personal and study challenges during my five years at AIS. With the support of the head of programme and some of the other lecturers, I was able to work through the difficulties and ultimately succeed."*

Having completed his master's research on the use of Evolving Connectionist Systems in Distributed and Federated Learning, Mike plans to embark on a PhD in the near future. His current AIS qualification has already helped him secure full-time employment.

*"I am currently working in transport operations at Booth's Group Auckland. This role involves operations administration, freight control, transport planning, and customer service. Once I have my PhD, I hope to find a niche role in the transport industry leveraging both my IT skills and my transport knowledge."*

Overall, Mike says AIS is a great place to study with really good support systems. *"And the IT programme stands up to any other programme in the country."*

**“**  
*I greatly admire Dr Watts. He encouraged me to seek answers and figure things out for myself.*  
**”**

**Mike Woolley,  
 MIT Graduate**



Cisco is one of the most valuable certifications in the I.T. industry today. As a Cisco training academy, you could be working towards earning an internationally-recognised industry certification at the same time as you study towards your AIS degree.

## Graduates of Information Technology Programmes are now:

- Senior Web Developer - Online Republic
- Developer - Xero
- ITS Application and System Lead - Serco NZ Ltd
- Android Developer - Sphere Identity
- Cyber Security - SecOps NZ
- Software Developer - Jitbug Ltd
- Technical Customer Cloud Support - Spectrum IT Consulting Ltd
- System Admin - CSE Genesis
- Data Analyst - Absolute Analytics
- Software Engineer - CME Solutions
- Senior Java Developer - Youtap Ltd
- SQL Developer - Agility CIS Ltd

## IT industry is crucial to Covid-recovery.\*

Several Information Technology (IT) occupations are on Immigration New Zealand's long-term skills shortage list and thousands of IT jobs are regularly advertised in this country.

Begin, or further develop, a successful IT career by enrolling in one of our high quality programmes.

Local work placement opportunities are available as part of your study programme so you can gain relevant experience to help secure a well-paying job after graduation. All of our IT students are issued with a laptop as part of their resource fees and receive

free Microsoft software.

Three topics are available in all our IT programmes for you to specialise in:

- Software Development
- Computer Networking or Networks and Security
- Information Systems

Students who gain a bachelor's degree or postgraduate qualification and intend to live and work in New Zealand can also earn bonus immigration points.



**New Zealand Certificate in Information Technology (Level 5)**  
 Domestic Fees (NZD) \$3,520  
 International Fees (NZD) \$10,520  
 Level 5 · 60 Credits · 28 Weeks



**New Zealand Diploma in Information Technology Technical Support (Level 5)**  
 Domestic Fees (NZD) \$6,000  
 International Fees (NZD) \$20,000  
 Level 5 · 120 Credits · 12 Months



**Bachelor of Information Technology**  
 Domestic Fees (NZD) \$18,000  
 \$6,000 per year / 120 credits  
 International Fees (NZD) \$60,000  
 \$20,000 per year / 120 credits  
 Level 7 · 360 Credits · 36 Months



**Graduate Diploma in Information Technology**  
 Domestic Fees (NZD) \$6,525  
 International Fees (NZD) \$21,000  
 Level 7 · 135 Credits · 12 Months



**Postgraduate Diploma in Information Technology**  
 Domestic Fees (NZD) \$7,720  
 International Fees (NZD) \$24,500  
 Level 8 · 120 Credits · 12 Months



**Master of Information Technology**  
 Domestic Fees (NZD) \$11,580  
 International Fees (NZD) \$36,750  
 Level 9 · 180 Credits · 20 Months

\* Source: <https://www.itportal.com/news>



“

**If you want to feel at home and not like a stranger in another country, go to AIS.**”

**Erlicia Rusli,  
BBus (Accounting)  
Graduate**



## Bachelor of Business (Accounting)

Erlicia Rusli dreams of one day becoming a professional golfer so when she discovered the AIS St Helens campus was right next door to a golf course, she knew she'd found the right place to study.

The 21 year-old arrived in New Zealand from Indonesia in 2018 having just completed high school. She enrolled in a Bachelor of Business majoring in Accounting and settled into life next to the Chamberlain Park Golf Course.

She first heard about AIS through an education agency in Indonesia and has managed to fit her studies around her golfing competition and training schedule.

*"AIS is great and they help me with my golfing career. When I need a break from school to attend a competition, they give me permission which is great."*

*"If I have any difficulty with the due date of assignments, or if I have questions about my studies, my lecturer is always available to respond to my emails 24/7. Understanding the needs of their students is the best thing that AIS has to offer. No other university will care about their students like AIS does."*

Erlicia chose to major in accounting and towards the end of her degree she received additional help from AIS' student support services on how to compile a good resume (CV) and write a cover letter when applying for jobs.

She currently works part-time as a junior golf coach and hopes to not only become a professional golfer, but one day create her own golf course – putting her business knowledge to good use at the same time.

*"If you want to feel at home and not like a stranger in another country, go to AIS," Erlicia advises. "Honestly speaking, AIS has the best environment and I have really enjoyed my time there."*

Download the latest information on our Business Programmes and an enrolment pack at: [www.ais.ac.nz](http://www.ais.ac.nz)



CHARTERED ACCOUNTANTS AUSTRALIA • NEW ZEALAND

CPA AUSTRALIA



## The skills you gain from Business studies are essential to your success.

Business skills can be applied to everything, combining people skills and analytics to add value and help generate profit.

You can't attract customers to your restaurant, manage your hotel, fill seats in your sports stadium or launch your new product as successfully without the knowledge you gain as a business graduate.

Programmes at AIS cover all key areas including management, marketing, accounting, information technology, economics and communication plus the international dimension of business.

Gain valuable skills and develop a broad knowledge base so you can take your career in any direction you wish. You will also have the chance to network

with industry professionals who regularly visit as guest speakers and enjoy additional workshops that accompany and complement your chosen programme.

Bachelor students can choose to graduate with or without a specialisation:

- Bachelor of Business
- Bachelor of Business (Accounting)
- Bachelor of Business (Marketing)
- Bachelor of Business (Management)

## Graduates of Business Programmes are now:

- Finance Analyst - Ministry of Revenue and Customs
- Business Development Coordinator - Nelson Honey & Marketing
- Sales & Marketing Manager - Cropps NZ Ltd (Bees Brilliance)
- Branch Manager - Vehicle Direct
- Credit Controller - Fletcher Building
- Accountant - Smartfox Ltd
- Manager - Mobil
- Business Development Manager - Crockers Property
- Purchasing Officer - PB Technologies
- ICT Sales Rep and Sales Coach - Spark

## Become A Professionally Qualified Accountant

The BBus (Accounting) is accredited by CPA Australia and Chartered Accountants Australia and New Zealand (CAANZ).

By selecting the right electives, you can satisfy the academic requirements for admission to CAANZ and CPA Australia membership, putting yourself on the front foot for a career in accounting.

As the only New Zealand private tertiary education provider to have this accreditation, you can be assured of the quality of the BBus (Accounting) programme.

**Bachelor of Business**



**Domestic Fees (NZD) \$15,540**  
**\$5,180 per year / 120 credits**  
**International Fees (NZD) \$58,485**  
**\$19,495 per year / 120 credits**  
**Level 7 • 360 Credits • 36 Months**

**Graduate Diploma in Business**



**Domestic Fees (NZD) \$5,800**  
**International Fees (NZD) \$20,495**  
**Level 7 • 124 Credits • 12 Months**



# TOURISM MANAGEMENT

## Bachelor of Tourism Management

Heleine Fisi'iahi loves meeting new people and her friendly personality is a natural fit for the tourism industry.

The 26 year-old moved to New Zealand from Tonga in 2018, having previously studied primary and secondary school teaching. She was initially looking to study a bachelor's degree in teaching but once she came across AIS on the internet, she knew it was where she wanted to be.

*"The reason I chose AIS was because of their affordable fees and also their small classes. It was not like the other universities where you had 100 students in each class."*

Heleine enrolled in a Bachelor of Tourism Management based on her love of meeting and greeting people and wanting to experience something new each day.

One highlight of her course was a month-long internship at Ellerslie Racecourse where she worked as a bartender, waiter and customer service representative.

*"My internship was really helpful and gave me greater confidence in serving customers and dealing with any problems that arise."*

The skills and knowledge she acquired at AIS have helped her land two jobs since graduating in May 2020. She's now working as a receptionist at Remuera Motor Lodge and as a caregiver at Manawanui Healthcare in East Tamaki.

*"My qualifications helped me a lot to find a job," she says. "My AIS lecturers also helped by writing a reference letter to support me when I applied for jobs."*

Heleine admits she sometimes found her Tourism Management courses and assignments difficult. *"But luckily, the lecturers are very nice and they helped me a lot to finish my study. They offered me more time to finish my assignments when I needed. And AIS allowed me to pay my fees in instalments rather than a lump sum which really helped me a lot."*

Having easy access to the AIS computer lab was another big bonus. *"AIS made me feel at home – I never felt homesick when I came to school."*

The arrival of COVID-19 has put Heleine's tourism dreams on hold for now but she's eager to continue studying and further her career prospects.

*"I am going to study nursing next year and I wish AIS had a nursing course so I could come back and study there. AIS is a good institute to study at. All the lecturers and support staff are very helpful."*

“

*My internship at Ellerslie Racecourse was really helpful and gave me confidence in serving customers and dealing with any problems that arise.*

Heleine Fisi'iahi,  
BTM Graduate

”

Download the latest information on our Tourism Programmes and an enrolment pack at: [www.ais.ac.nz](http://www.ais.ac.nz)

## New Zealand is the adventure capital of the world.

With the number-one spot in the global liveability ranking and worth almost \$40 billion to the economy, tourism is sure to attract more people than ever once New Zealand opens borders to visitors again.

People come from all over the globe to experience the unique scenery and hospitality on offer here. Trained and qualified industry employees are always in high demand and AIS graduates are sought-after

and well-regarded by employers nationwide.

AIS offers several programmes which are suitable if you're just starting out, or for existing tourism employees who want to upskill or take on a managerial role. Learn the principles of management and how they apply to both the domestic and international tourism sectors.

### Graduates of Tourism Management Programmes are now:

- Travel Consultant - Go Travel
- Assistant Manager - Mana Tours
- Business Owner - The Café Gallery
- Travel Consultant - Relianz Travels
- Tourism Operations Manager - New Zealand
- Grand Tours
- Data Base Consultant - Helloworld Ltd
- Front Office - Grand Mercure Hotel, Wanaka
- Manager - Budget Travellers Hotel
- Flight Supervisor - LSG Sky Chef
- Tour Consultant - Eco Travels
- Guest Service Agent - Holiday Inn
- Tour Operator - New View Tours Ltd



#### New Zealand Diploma in Tourism and Travel (Level 5)

Domestic Fees (NZD) \$5,180  
International Fees (NZD) \$19,495  
Level 5 · 120 Credits · 12 Months



#### New Zealand Diploma in Tourism and Travel (Level 6)

Domestic Fees (NZD) \$5,180  
International Fees (NZD) \$19,495  
Level 6 · 120 Credits · 12 Months



#### Bachelor of Tourism Management

Domestic Fees (NZD) \$15,540  
\$5,180 per year / 120 credits  
International Fees (NZD) \$58,485  
\$19,495 per year / 120 credits  
Level 7 · 360 Credits · 36 Months



#### Graduate Diploma in Tourism Management

Domestic Fees (NZD) \$5,800  
International Fees (NZD) \$20,495  
Level 7 · 124 Credits · 12 Months



# ENGLISH LANGUAGE

Download the latest information on our English Language Centre and an enrolment pack at: [www.ais.ac.nz](http://www.ais.ac.nz)

“  
They have a dormitory on their campus as well, so you do not have to worry about your accommodation.”

Kazuhisa Yamashita,  
NZCEL L4 Graduate

At AIS we know your confidence, improvement and success depends on having lots of opportunities to practise speaking English while making friends and having fun.

## New Zealand Certificate in English Language (NZCEL)

Having worked as a barista in Australia and Auckland for several years, Kazu Yamashita could speak a little bit of English. But not enough to confidently embark on a diploma or bachelor degree programme of study.

Now the 32 year-old, who is originally from Japan, is studying a Bachelor of Information Technology at AIS, having first completed a New Zealand Certificate in English Language over four months in late 2020.

The Level 4 programme is designed to equip students with the listening, speaking, reading and writing skills necessary in English to then successfully undertake a full-time tertiary programme in New Zealand.

“Once you pass NZCEL, the certificate from this course proves your English level,” Kazu explains. “So you can then enter university or other courses elsewhere, depending on which level of NZCEL you take.”

Kazu first heard about AIS and their English Language Centre from a Japanese agent. “I was looking for schools so I could change my career and for my visa.”

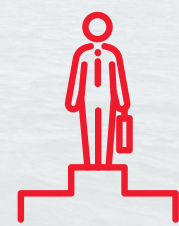
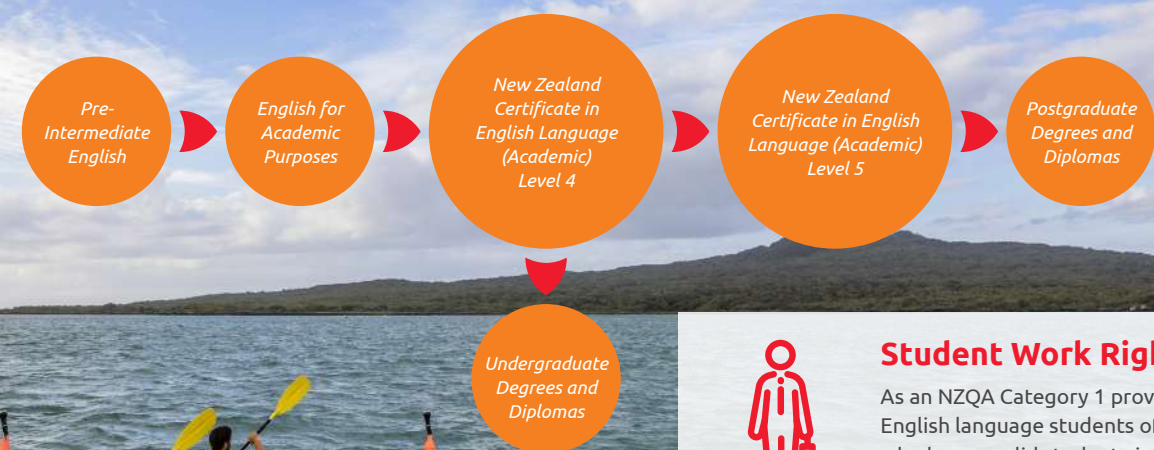
“Most of the students in my NZCEL course had a similar purpose to my own for studying, so it was so easy to make good relationships with them and help each other. It made my time in this course so enjoyable. My teacher was so nice. He was very helpful and kind whenever I went to see him to ask some questions.”

Kazu is now interested in becoming a software developer in future. “Because if you have a skill, you can get a job anywhere, not only in New Zealand. My goal is to become a software developer and make my life more stable.”

Kazu has no hesitation in recommending AIS to prospective students who want to improve their English language skills. “There are so many students you can be friends with who come from various countries. New Zealand is a country mixed with lots of cultures. When you get a job, you will get an opportunity to work with people from all over the world. So it is really good to study with many international students.”

“This school is also very affordable as they offer many courses at a much lower cost than university. They have a dormitory on their campus as well, so you do not have to worry about your accommodation.”

## IELTS-Free Pathway to Academic Study



### Student Work Rights

As an NZQA Category 1 provider, English language students of AIS who have a valid student visa and are studying full-time for 14 weeks or more are entitled to work up to 20 hours per week.

Picture Credit: Miles Holden



## The English Language Centre within AIS is one of the most experienced schools in New Zealand.

AIS originally opened as a School of Language in 1990 before expanding into other subjects. Today we remain passionate about helping students learn and improve their English.

Students from over 40 different countries study at AIS. This diverse mix of cultures creates a unique learning environment – you are never alone on your journey to improve your English!

Our English Language Centre offers a variety of programmes for all levels. Improve your everyday English or prepare for our diploma or degree programmes.

We offer classroom and tutorial lessons as well as free extra classes in pronunciation and listening comprehension. We also have a full activities programme and encourage you to take advantage of these outings to extend your learning beyond the classroom.



### General English

Weekly Fees (NZD) \$117 - 380  
Level: Elementary to Advanced  
Full-time or part-time study  
For more details, visit:  
[www.AIS.ac.nz/english](http://www.AIS.ac.nz/english)



### IELTS preparation

Domestic Fees (NZD) \$2,266  
International Fees (NZD) \$4,510  
Duration: 12 weeks



### English for Academic Purposes (EAP)

Domestic Fees (NZD) \$2,266  
International Fees (NZD) \$4,510  
Duration: 12 weeks



### New Zealand Certificate in English Language (Academic) (NZCEL)

Domestic Fees (NZD) \$2,652  
International Fees (NZD) \$5,270  
Level: 4 and 5 | 60 credits each  
Duration: 14 weeks each





“  
*I am an introvert and find it difficult to socialise. But my lecturers chose me to be a class representative which helped me to open up and gain confidence.*

*Karishma Nand,  
 BBus (Accounting)  
 Graduate*”

# INDIVIDUAL FOCUS

You are much more than just another student at AIS. Our class sizes are considerably smaller than many other tertiary education organisations, assuring you better access to academic staff when you need it and maximising your learning opportunities. Our fast-track programmes, flexible entry dates and cross-credit recognition mean you can take advantage of your previous studies and achieve your educational goals faster.



**NEW IS PREPARED FOR TODAY AND READY TO CREATE TOMORROW.**

New Zealand Vocational Education



# New Zealand Certificate in Health and Wellbeing (Level 3)

 Level 3
  31 weeks
  71 Credits
  Free\*

Want to gain a qualification for work you already do? Or maybe you need a recognised qualification to kickstart a new career, or to enter the workforce?

New Zealand has an aging population meaning this is a growth industry which has an increasing need for workers to provide care and support services for the older person, the sick and those recovering from injury or operations.

Develop your knowledge and interpersonal skills to become part of the Health Care sector.

### Healthcare Assistance Strand

Work as a healthcare assistant to support and care for people in private homes, hospitals, general practices or rest homes in a range of contexts including acute care, primary care, aged residential care and other therapeutic programmes. There will be an element of online learning as well as a face-to-face component. The practical assessments will be undertaken on site and in a placement.

### Entry criteria

- Hold NCEA Level 1 numeracy and literacy or equivalent
- Have completed the New Zealand Certificate in Health and Wellbeing (Level 2) or equivalent
- Have healthcare sector experience as a healthcare assistant/volunteer
- Be physically able to undertake the job
- Have a willingness to work with older people
- An English level of IELTS 5.0 (Academic or General) (with no band less than 5.0) or equivalent
- 17 years old or over

**Note:** If you are 20 years of age or over and do not hold the minimum entry requirements you may be eligible to be enrolled where your previous educational, work or life experience indicates you have a reasonable likelihood of success. This will be determined through an interview prior to enrolment.

### Other

- Work experience agencies may require health checks before accepting the student on a work placement. These requirements are discussed with all potential students at their interview before acceptance onto the programme.
- Applicants may have to undergo police vetting for entry into this programme.

**\*All fees fully covered by TTAF for NZ citizens and permanent residents.**



**Study Fees Free at our Auckland Campus**





# CODE OF PRACTICE



## Immigration

Full details of immigration requirements, advice on employment rights in New Zealand while studying, and reporting requirements are available from Immigration New Zealand, and can be viewed at: [www.immigration.govt.nz](http://www.immigration.govt.nz)



## Medical and Travel Insurance

International students enrolled for two weeks' duration or longer (including group students) must have appropriate current medical and travel insurance while in New Zealand.

AIS can provide advice on compliant insurance and arrange insurance for you if required.

## Eligibility for Health Services

Most international students are not entitled to publicly-funded health services while in New Zealand and may be liable for the full cost of any medical treatment. Full details on entitlements to publicly-funded health services are available through the Ministry of Health, and can be viewed at: [www.health.govt.nz](http://www.health.govt.nz).



## Accident Insurance

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but international students may still be liable for all other medical and related costs. Further information can be found at: [www.acc.co.nz](http://www.acc.co.nz).



## New Zealand Qualifications Authority

Auckland Institute of Studies is registered by the New Zealand Qualifications Authority (NZQA) as a Private Training Establishment under the provisions of the Education Act 1989 and its subsequent amendments. At its last NZQA review in 2018, AIS received a result of Category 1, with "highly confident" for educational performance and "highly confident" for capability in self-assessment.



## Memberships

AIS is a member of a number of industry organisations, including Independent Tertiary Education New Zealand (ITENZ), English New Zealand and the Employers and Manufacturers Association.



## Code of Practice

AIS observes, and is bound by, the Education (Pastoral Care of International Students) Code of Practice 2016 and the Education (Pastoral Care of Domestic Tertiary Students) Interim Code of Practice 2019. Copies of the Codes are available from the AIS website: <https://www.ais.ac.nz/about/code-of-practice>.



## Employment

International students enrolled in AIS diploma and degree programmes may work up to 20 hours per week and full-time during the summer holidays and semester breaks. Bachelor's degree and postgraduate students also qualify for a three-year post-study work visa after graduation, while graduate diploma and two-year undergraduate students qualify for a one-year post-study work visa after graduation. In some cases English language students and spouses of graduate students may also qualify for work rights.



## Fee Protection

All student fees are held in an independent trust account – Jolly Duncan & Wells Trustees Ltd, AIS Student Trust – managed by an independent Chartered Accountant. Fees are released periodically in arrears on a pro rata basis in relation to tuition delivered, so your fees are protected at all times.

## Refund Policy

For international students in programmes over three months, all payments exceeding up to 25% of the fees paid will be refunded if the student withdraws within the first ten working days of the programme. Thereafter, fees paid are non-refundable. The refund policy is in accordance with the Education Act 1989. Full information is contained in the Enrolment Application Form.



## Orientation and Enrolment

New students must be present for orientation prior to classes commencing. Absence from orientation can negatively impact on a student's ability to settle into campus and academic life at AIS. Returning students are able to select courses during the second half of the previous trimester.

## Enrolment Restrictions

Offering of programmes and courses is subject to minimum enrolment numbers. Students who fail to make satisfactory progress may have their study programmes restricted. AIS will do all it can to ensure students succeed and make restrictions unnecessary.





# HOW TO APPLY

## 1. Choose your programme

- Choose the programme you want to study and apply online or download an enrolment pack from [www.ais.ac.nz](http://www.ais.ac.nz)

## 2. Do it Online

- Register and submit your application through our Online Application System at [www.ais.ac.nz/enrol](http://www.ais.ac.nz/enrol).
- Alternatively, you can complete the Application Form in your enrolment pack and enclose or attach the required documentation.

## 3. Acknowledgement

- You will receive confirmation that we have received your application.
- If we need any further information from you we will let you know.
- You can track the progress of your application at <http://portal.ais.ac.nz>

## 4. Offer of Place

- Upon meeting all entry requirements, we will send you an Offer of Place and a Quotation. Applications that are complete and meet all the requirements will receive an offer within one working day.
- If you are an international student, you will require the Offer of Place for your visa application.

## 5. Confirmation

- Upon payment, we will send a Receipt and Confirmation of Enrolment.
- Bookings for the AIS dormitory, homestay and airport pick-up services must be made at least two weeks in advance of arrival in Auckland. Accommodation is subject to availability.

# International Students

## Student Visa

- Apply for your Student Visa online: [www.immigration.govt.nz/new-zealand-visas/apply-for-a-visa](http://www.immigration.govt.nz/new-zealand-visas/apply-for-a-visa).
- Students from China, Vietnam, the Indian Subcontinent and the Middle East are recommended to apply for 'Pre-Visa Assessment' before paying programme fees. In order to obtain your Student Visa, you will need to show our Receipt and Confirmation of Enrolment after you have received an 'Approval in Principle' from Immigration.
- Follow the instructions from Immigration New Zealand to complete your visa application process.
- Students already in New Zealand can apply online at [www.immigration.govt.nz](http://www.immigration.govt.nz) or see the Online Visa Office at the reception counter for assistance.
- After receiving your Student Visa, please immediately inform the AIS staff member named in your Letter of Offer of your travel details.
- Students from visa waiver countries coming for short-term courses of up to three months must have an NZeTA (New Zealand Electronic Travel Authority) before travelling to New Zealand. To see the full list of visa waiver countries, visit [immigration.govt.nz/nzeta](http://immigration.govt.nz/nzeta)

# Domestic Students

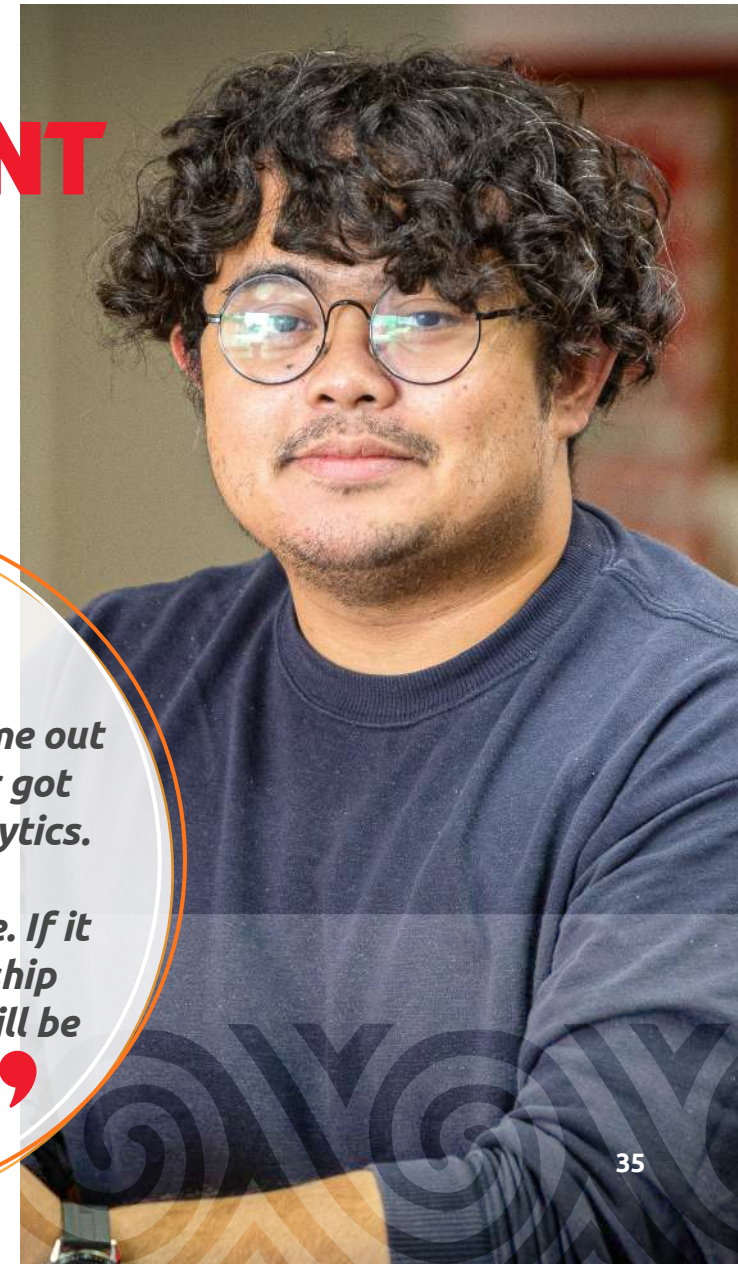
## Loans and Allowances

To confirm you qualify and to apply online for student allowances and loans where required, visit [www.studylink.govt.nz](http://www.studylink.govt.nz)



# SUPPORTIVE ENVIRONMENT

It's important that you feel confident and comfortable while you are studying - especially if you are a long way from home. The park-like grounds of the St Helens campus add to the peaceful atmosphere of the institute, and are only 10 minutes drive to the centre of Auckland. Live on campus at our student hostel, catch up with your work in our library and unwind at our gymnasium - all protected by on-campus security. Our friendly and approachable Student Services team are available to give the best pastoral support possible - in a range of different languages.



“  
***My internship helped me out so much. My professor got me into Absolute Analytics. I learned so much and enjoyed the experience. If it wasn't for that internship programme, I might still be searching for work.***  
 ”

**Marvin Reyes,  
 PGDIT Graduate**

**Disclaimer:** The information contained in this prospectus was correct at the time of printing. This information is subject to change. For the most up-to-date information visit: [www.ais.ac.nz](http://www.ais.ac.nz)



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Email: enquiry@ais.ac.nz

[www.AIS.ac.nz](http://www.AIS.ac.nz)

Find us on your favourite social media channels

